国際社会科学府開講科目の成績確認（成績異議申立て）の流れについて

About the flow of grade confirmation (objection to grade result) of courses offered by the GSISS

学生 Student

①直近学期の成績について確認依頼
Request for confirmation of grades for the latest semester

提出 Submit →

受領 Receipt →

事務 Graduate School Affairs Office, GSISS

②該当科目の担当教員へ確認依頼
Request confirmation from the instructor in charge of the relevant subject

依頼 Request →

受領 Receipt →

教員 Instructor

③該当科目の担当教員は内容を確認する。
The instructor in charge of the relevant subject confirms the content

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④該当科目の担当教員は確認結果を回答する。
The instructor in charge of the relevant subject will reply with the confirmation result.

回答 Answer ←

受領 Accept ←

⑤確認結果について、該当科目の専攻長に確認依頼。確認後申出のあった学生に結果通知。
Request confirmation from the Dean of the relevant subject regarding the confirmation result. After confirmation, notify the student who made the request.

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依頼 Request ↓

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⑥専攻長確認（内容に疑義がある場合は該当科目の担当教員に確認）
Confirmation of Dean (if there is any doubt about the content, confirm with the instructor in charge of the relevant subject)

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返答 Answer

通知 Notify ←

受領 Receipt ←

⑦確認結果受領
Confirmation result receipt